

Northern Forest Center Request for Proposals Wetland Delineation Services

The Northern Forest Center (“The Center”) is seeking wetland delineation services at three sites in the Adirondacks on behalf of the owners of each property as part of a grant funded project to advance predevelopment work on potential housing projects. Under this scope, the Center is looking for wetland delineation and flagging in accordance with Adirondack Park Agency requirements.

Issue Date: March 4, 2026

Site Visit: By appointment

RFP Responses due: March 27, 2026

Selection: April 10, 2026

Contact: Isabella Ronson-Amrein, Northern Forest Center – ironson@northernforest.org

Context and Background

The [Northern Forest Center](#) is a regional innovation and investment partner creating bold possibilities for rural communities across the 30-million-acre Northern Forest region of Maine, New Hampshire, Vermont, and New York. The Northern Forest Center received a grant in 2024 from the New York State Department of Conservation to support predevelopment activities at multiple sites with potential for new housing developments.

As part of this work, the Center is procuring select contractual services to advance projects towards being developable. These wetland delineations will be used to develop site plans and inform various design decisions as well as discussions with the Adirondack Park Agency.

Site Context

There are three sites included in this scope:

- A 7.60-acre site in Indian Lake, NY owned by the Town of Indian Lake. The rear/north portions of the site are mostly undeveloped with a mix of woodland and clearings. There is a suspected wetland noted on the existing survey as seen in the appendix.
 - Project Location: 6298 NYS Route 28, Indian Lake, NY 12842
 - Parcel: 56.019-1-19
- An 82-acre site in Keene, NY owned by Dennis and Martha Gallagher. The site is mostly undeveloped woodland, though on the west side of route 9N is the owners’ home and the east side of route 9N is a field. There is a suspected wetland on the east side of the field.
 - Project Location: 11021 NYS Route 9N, Keene, NY
 - Parcel Number: 44.4-2-41.100
- A 10.55-acre site in Saranac Lake, NY owned by the Village of Saranac Lake. The site has historically been a site for sand mining and is proposed to be redeveloped as housing. There is a suspected wetland in the northern part of the property, as well as along the eastern boundary of the property.
 - Project Location: 43 Will Rogers Drive, Village of Saranac Lake
 - Parcel: 32.280-1-2.120

Primary Scope

The Center wishes to delineate wetlands for each of these properties with, at minimum, the following information:

- Identification of suspected wetlands on the properties
- Flagging of the wetlands
- Supporting documentation showing the extent of the delineated wetlands

Deliverables

A memo documenting the delineation methodology, a desktop analysis, and observed site conditions during field work, including GPS locations of flag locations.

Proposal Submission Requirements

Please address the following prompts:

Approach

- Describe how the team proposes to approach this project and complete the scope of work.
- Include an explanation for any additional tasks the survey team believes necessary to complete the scope of work.

Experience

Describe experience with similar projects. In addition, provide three references for similar projects, including project manager or owner's contact information.

Scheduling

- Address approximately when the survey team will be able to do on-site work.
- Address approximately when the deliverables will be complete.

Fees and Costs

- Provide proposed price for delivering services related to conducting onsite work and completing the described deliverables including hourly rate and total project cost.
- Indicate subcontracts on separate budget lines, if any.
- Provide estimate of reimbursable expenses, if any.

New York State Minority and Women Owned Business (MWBE)

- If applicable, please indicate if your firm is a MBE and/or WBE registered in New York State.

Equal Opportunity Employer

- Affirm that your firm is an Equal Opportunity Employer.

You may include additional information as needed and that you feel would be helpful to the owners in selecting a survey team.

Questions

Questions regarding the proposal requirements or the project should be addressed to Isabella Ronson-Amrein at ironson@northernforest.org.

Selection Factors

From the proposals received, the Northern Forest Center will make a final selection based on:

- Team's qualifications
- Relevant experience and approach
- References
- Schedule and availability
- Costs
- Any other criteria determined by the Center or property owners

The Center reserves the right to reject any and all proposals and negotiate with any or all of the firms that submit a proposal.

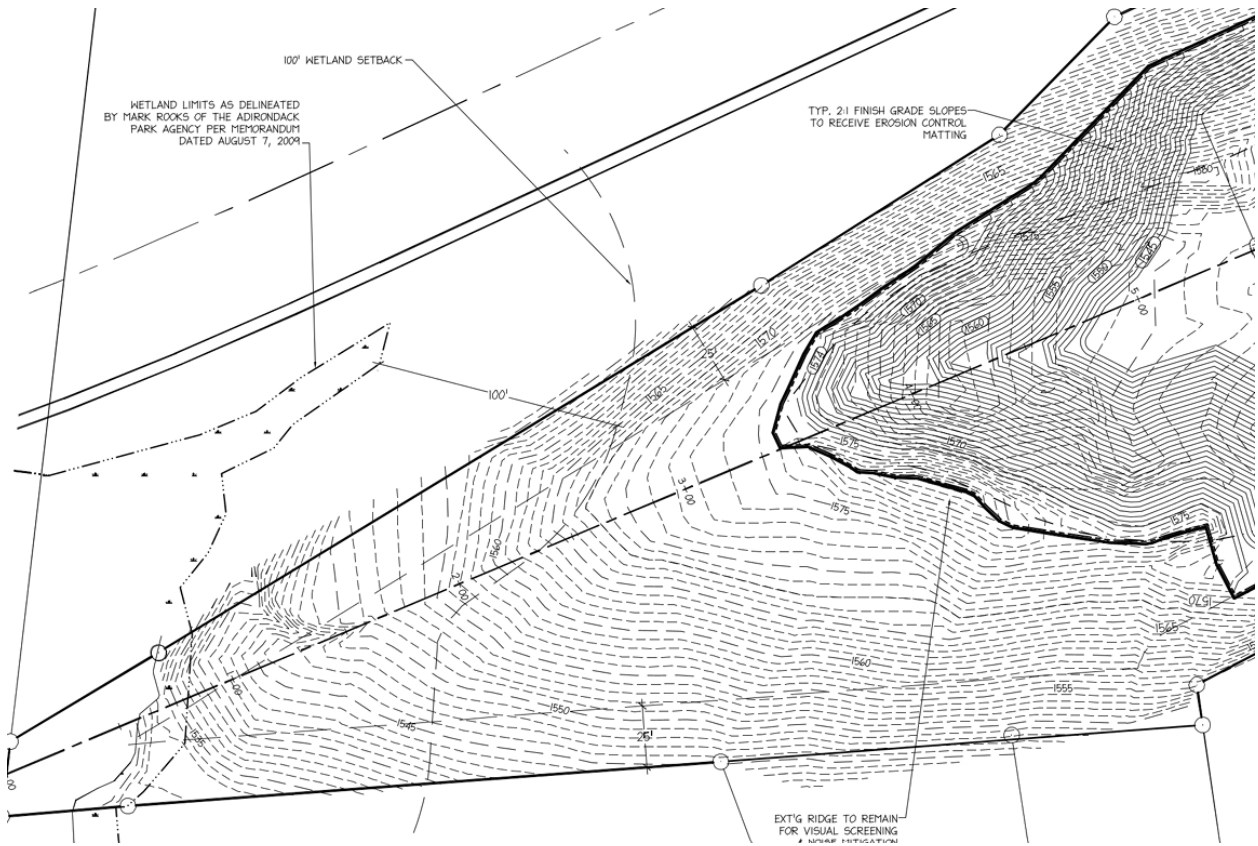
Proposal Due Date

Proposals shall be submitted in electronic form no later than 5PM on March 27, 2026 to Isabella Ronson-Amrein at ironson@northernforest.org. A single .pdf is preferred.

Appendix A: Available resources

In addition to online wetland mapping, we are aware of the following information about these locations.

Saranac Lake survey excerpt:



Indian Lake annotated survey:

