

Northern Forest Center Request for Proposals Environmental Services

The Northern Forest Center (“The Center”) is seeking environmental assessment services at for a building in Westport, NY on behalf of the property owner as part of a grant funded project to advance predevelopment work on potential housing projects. Under this scope, the Center is looking to have the building assessed for the presence of any hazardous materials, including asbestos, lead, and PCBs that may impact the scope and cost of building renovation or demolition.

Issue Date: March 4, 2026

Site Visit: By appointment

RFP Responses due: March 27, 2026

Selection: April 10, 2026

Contact: Isabella Ronson-Amrein, Northern Forest Center – ironson@northernforest.org

Context and Background

The [Northern Forest Center](#) is a regional innovation and investment partner creating bold possibilities for rural communities across the 30-million-acre Northern Forest region of Maine, New Hampshire, Vermont, and New York. The Northern Forest Center received a grant in 2024 from the New York State Department of Conservation to support predevelopment activities at multiple sites with potential for new housing developments.

As part of this work, the Center is procuring select contractual services to advance projects towards being developable. This assessment will be used to inform the scope of how the building is renovated or demolished.

Building Context

The building, located at 6592 Main St, Westport, NY 12993 is an approximately 1000 square foot wood framed building built or renovated in the 20th century. The building is conditioned, but lacks any plumbing. It is connected to a series of early 20th century barns that are slated for demolition and were surveyed for asbestos in a previous assessment.

Primary Scope

The Center wishes to determine the presence, location, and concentration of, at minimum, the following hazardous materials that may impact the renovation or demolition of the building:

- Asbestos
- Lead
- PCBs
- Oil and other liquid contaminants

Deliverables

A complete report describing known and potential but undetermined hazardous materials with their location and concentration within the building, with any relevant lab data from sampling.

Proposal Submission Requirements

Approach

- Describe how the survey team proposes to approach this project and complete the scope of work.
- Include an explanation for any additional tasks the survey team believes necessary to complete the scope of work.

Experience

Describe experience with similar projects. In addition, provide three references for similar projects, including project manager or owner's contact information.

Scheduling

- Address approximately when the team will be able to do on-site work.
- Address approximately when the deliverables will be complete.

Fees and Costs

- Provide proposed price for delivering services related to conducting onsite work and completing the described deliverables.
- Indicate subcontracts on separate budget lines, if any.
- Provide estimate of reimbursable expenses, if any.

New York State Minority and Women Owned Business (MWBE)

- If applicable, please indicate if your firm is a MBE and/or WBE registered in New York State.

Equal Opportunity Employer

- Affirm that your firm is an Equal Opportunity Employer.

You may include additional information as needed and that you feel would be helpful to the owners in selecting a survey team.

Questions

Questions regarding the proposal requirements or the project should be addressed to Isabella Ronson-Amrein at ironson@northernforest.org.

Selection Factors

From the proposals received, The Northern Forest Center will make a selection based on:

- Survey team's qualifications
- Relevant experience and approach
- References
- Schedule and availability
- Costs
- Any other criteria determined by the Center or property owners

The Center reserves the right to reject any and all proposals and negotiate with any or all of the firms that submit a proposal.

Proposal Due Date

Proposals shall be submitted in electronic form no later than 5PM on March 27, 2026 to Isabella Ronson-Amrein at ironson@northernforest.org. A single .pdf is preferred.

Photo of Building

